REMOTE ACCESS REQUEST FORM
VPN (Virtual Private Network)
Applicant Information

For Processing Email to: sec.admin@clevelandmetroschools.org

Requestor:		School / Office:	
	(Print clearly your full name)	Facility Code #:	
Job Title:		Telephone #:	
Username (if applicable):			

Are you a CMSD Employee? YES ☐ NO ☐   CMSD Sponsor: _____

If no, please explain: _____

Contractor/Vendor Company Name:

Address1:	
Address2:	
Address 3:	

Phone #1: _____   Phone #2: _____   Fax #: _____

E-Mail Address: _____

User Requirements:

1. Purpose of Request:

2. Can you install and configure the VPN Cisco AnyConnect Secure Mobility Web Client?   YES ☐ NO ☐
   URL Address: vpn.clevelandmetroschools.org

System Requirements:

- To install the VPN Cisco AnyConnect Secure Mobility Web Client:
  - Type in the browser: **vpn.clevelandmetroschools.org**
  - Please follow the instructions in the VPN Connection Guide

- To use the VPN Cisco AnyConnect Secure Mobility Web Client:
  - Direct network connection (cable or DSL modem) is required

- Security: AntiVirus Software
  - Any AntiVirus software is acceptable as long as it is up-to-date

NOTE: Internet Explorer 6 is no longer supported

Applicant: (Signature) _____   Date: _____

Approved by: (Signature) _____

Approved by: (Print Name) _____

Approved by Title: (Print Title) _____

Telephone: _____   Group Name: _____